

PART-I

Utilization Certificate for Cash Component for the year 2011-2012 for the Block of Under MGNREGS for Dhupguri Block for Gadheyarkuthi

District Jalpaiguri, West Bengal State Year 2011-12
 1) Unspent balance for previous year 2010-11 Under MGNREGA, i.e. Opening Balance as on 31.04.2011 Rs. 27454/-
 2) Allotment Received during the year 2011-12 Under MGNREGA Rs. 27608000/-

Allotment Order Memo No & date	Amount of Allotment received from District MGNREGA Cell
352/18-5-11	1015000/-
507/23-6-11	2030000/-
551/01-7-11	2030000/-
571/7-7-11	2030000/-
712/1-8-11	5075000/-
855/5-9-11	3045000/-
	3045000/-
1104/15-11-11	2740500/-
310/9-2-11	3525000/-
549/15-3-12	2045000/-

3) Miscellaneous Receipts of the Agency, if any, Under MGNREGA=Rs. 55,105/-

4) Total fund available (1+2+3) = Rs. 27690559/-

Certified that a sum of Rs. 27608000/- only was received as sub-allotment during 2011-12 from District NREGA Cell Letter No. & date given on the margin under NREGA.

Further a sum of Rs. 27454/- only being unspent balance of the previous year 2010-11 Opening Balance carried to year was allotted to & brought forward for utilization during the current year 2011-12. The miscellaneous receipts of the agency during the 2011-12 were Rs. 55,105/-

It is also certified that out of the above total funds of Rs. 27690559/- only a sum of Rs. 27430201/- only has been sanctioned during 2011-12 for the purpose for which it was sanctioned, out of which, an amount of Rs. 654474/- has been utilized for administrative expenses permissible under the Act. It is further certified that the unspent amount of Rs. 260358/- only remaining as on the date..... which will be utilized during the programme in 2011-12.

Certified that I have satisfied myself that the conditions on which funds was sanctioned have or are being fulfilled and that I have exercised checks as declared in prescribed requisition format part-II to see that the funds have been actually utilized in the Block/GP for the purpose for which it was sanctioned. The scheme for which the funds were sanctioned has been subjected to social audit/inspection for as such schemes is completed. Form 3-register are updated and MIS data entry completed for all the schemes against scheme.

GP. Gadheyarkuthi.....Memo No. 08/02/12-13..... Date 16-04-2012

1) P.O & BDO.....Block for sanctioned the requisite fund as per technical vested task estimate under AAP-2011-12.

Executive Assistant
 Signature of Executive Assistant/Secretary/Nirman Sahayak Recommendation for fund (With Official Seal)

Prodhan
 Signature of Prodhan
Gadheyarkuthi.G.P.

Block..... Dhupguri.....Memo No. 108/NREGS..... Date 17.04.12

Copy forwarded for information and necessary action to:-

1) The-ADPC, MGNREGS & ADM (Dev), Jalpaiguri.

Programme Assistant
 Checked & Signed by APO/JPO/Block Officials for Block & GP's Recommendation for fund
DHUPGURI

Programme Officer
 Counter Signature & Seal of the P.O & B.D.O for Block & GP's Recommendation for fund.
Dhupguri

Foot Note:-

- 1) For recommendation and sanction of fund as per prescribed requisition, format to be checked and signed, in respect of Block, by P.O & BDO and APO/JPO/Block Officials.
- 2) For recommendation and sanction of fund, as per prescribed requisition, format to be checked and signed, in respect of Gram Panchayat by P.O & BDO and only placed the requisition duly signed and sealed by the Gram Panchayat Prodhan along with Executive Assistant/Secretary/Nirman Sahayak.
- 3) The Utilization certificate (Part-I & Part-II) should send along with prescribed requisition format when fund needed

PART-II

Utilization Certificate for Administrative fund for the monthof the year 2011-2012 under MGNREGA

District Jalpaiguri, West Bengal State Year 2011-12

- 4) Unspent balance for previous year 2010-11 Under MGNREGA AE fund, i.e. Opening Balance as on 01.04.2011 Rs. 27454/-
- 5) Allotment Received during the year 2011-12 Under MGNREGA AE fund Rs. 27608000/-
- 6) Misc Receipts (i.e. Bank Interest) Rs. 55105/-
- 7) Total fund available (1+2+3) = Rs. 27690559/-
- 4) Balance as on reporting date...260358/-...16-04-2012.....

Allotment Order No. Memo No & date	Amount of Allotment received from District MGNREGA Cell for AE fund
352/18-5-2011	1015000/-
507/23-6-11	2030000/-
551/1-7-11	2030000/-
571/07-7-11	2030000/-
712/1-8-11	5075000/-
855/5-9-11	3045000/-
	3045000/-
1108/15-11-11	2760500/-
310/9-2-12	3552500/-
549/15-3-12	2045000/-

This is to certify that the above sanctioned administrative fund has been fully/ partly utilized against approved order of the P & RD, Govt. of West Bengal vide order no.3337(10)/P&RD/P/185-01/06(Pt), Dated-15/06/2006. The administrative fund utilized for the following purpose as guided by the P & RD, Govt. of West Bengal.

- 1) Staff salary- Cost of additional staff engaged at various levels for the scheme with the approval of the State Government.
- 2) Other contingent expense-
 - a) Mobility support to the Block/Gram Panchayat (Inspection of schemes)
 - b) Training of PRI members and other functionaries for this scheme
 - c) IEC Campaign for awareness guarantee for this Act & Scheme
 - d) Outsourcing of Data Entry work (VLE)
 - e) Printing of forms etc.
 - f) Stationery and Peripherals
 - g) Office furniture and equipments
 - h) Capacity building of SHG's for the purpose of this scheme.
 - i) Social audit of works implemented under this scheme.

Beside that earlier issued vide Memo no.597/MGNREGS date-14/07/2011 of this office may kindly be compliance in due course as follows:-

- 1) Expenses for conducting meeting specially for MGNREGS issues at Block level
- 2) Arrear payment of GRS/2nd GRS/TA/CA/BSAC/PA/JPO if any as per P & RD order
- 3) Muster Roll verification Bill.
- 4) Miscellaneous expenses for smooth running of Block MGNREGA Cell on subject to prior approval of DPC & DM.

Executive Assistant
Signature of Executive Assistant, Secretary, Panchayat
Sahayak Recommendation for fund
(With Official Seal)

Prodhan
Signature of Prodhan
With official Seal and date



EXURE B

FORMAT FOR FINANCIAL AND PHYSICAL POSITION FOR GRAM PANCHAYET
UNDER MGNREGA FOR 2011-12

Name of the Block:

Name of the GP:-

SECTION-A-(FINANCIAL)

Sl. No.	Particulars	Amount (in Rs. Lakhs)
1	Opening balance	27454/-
2	Fund received during the financial year from the District	276.08000/-
3	Fund received from Block during the financial year, if any	33600/-
4	Misc. receipts credited during the year	21505/-
5	Total funds available (1+2+3+4) during the financial year under MGNREGA	27690559/-
6	Total funds utilized during the financial year	
	(a) Expenditure on administrative expenses	654474/-
	(b) Expenditure on unskilled labour component	16246800/-
	(c) Material cost including semi-skilled and skilled labour	10528927/-
7	Closing balance	260358/-
8	Percentage of utilization to total funds available (6/5 x100)	99.05%

SECTION-B (PHYSICAL PROGRESS)

1 No. of households issued Job Cards:-

SCs	STs	Others	Total
3356	140	700	4196

- 2 No. of households who have demanded employment 3751
- 3 No. of households that have been provided employment 3751
- 4 No. of households that have completed 100 days employment Nil
- 5 No. of Mandays generated 124975 (in lakh)

Memo No. 08/02/12-13 Date 16-04-12

Executive Assistant
Gadheyarkuthi GP

Signature of Executive Assistant/Secretary/
Nirman Sahayak (With Official Seal)

Prodhan
Gadheyarkuthi Gram Panchayat
Signature of GP Prodhan
with official Seal and date